

## River Road ISD VPN Request Form

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### User Information:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_

**Please read carefully as you must agree to the following to process your VPN access request.**

1. I affirm that I am currently employed by RiverRoad ISD.
2. Please provide a business justification for needing VPN access ( such as the ability to access your grade book )

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3. I agree to use the RRISD VPN service in accordance with the RRISD Acceptable Use Policy.

4. I agree to keep my computer up to date with all critical patches and security updates available for my system.

5. I agree to run a brand name anti-virus scanner on my home computer by entering the brand and version of my current anti-virus software.

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6. I affirm that I have a firewall installed on my home network and/or have a personal firewall installed on my computer. ( Note: This is not required but highly recommended ).

7. I agree to disconnect from the RRISD VPN service when using my computer for personal use (such as surfing the web or listening to internet radio, etc.) While connected to the VPN I agree to perform only work related activities.

8. I agree to disconnect from the RRISD VPN service when I am not using my computer.

9. I agree not to distribute the VPN instructions or share the information within these instructions with anyone.

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**By signing this form I agree to abide by all the above agreements.**

Signature \_\_\_\_\_ Date \_\_\_\_\_